



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Agenda - Monday, October 02, 2023 - 6:00 PM

Call to Order

Roll Call

Invocation given by Director Danny Jewell

Pledge of Allegiance led by Finance Director TyRhonda Henderson

CITIZEN COMMUNICATION

A limit of five (5) minutes per person is allotted for citizens to express their concerns to the Board of Directors, with a maximum of fifty (50) minutes reserved for Citizens Communication.

Please fill out a Citizen Communication Card with your name and contact information for the City Clerk's records.

PRESENTATION(S)

1. Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)
2. Proclamation declaring October 8th – 14th, 2023, as Black Restaurant Week. (BOD) (This proclamation added at the request of Director Harris)

CONSENT

3. Approval of the minutes of the regular meeting September 18, 2023. (CCD) City Clerk Heather Soyars
4. Adopt a Resolution appointing City Manager Robert Thompson to the Texarkana, Arkansas Public Employee Retirement System (TAPERS). (CCD) City Clerk Heather Soyars
5. Adopt a Resolution to set the date for a public hearing concerning the abandonment of an undeveloped right-of-way of certain portions of land east of Manor Way Road, west of Summit Drive and Pine Hill Circle, north of Tennessee Road, and south of Fortune Lane. Ward 1 (Fricks) (PWD-Planning) City Planner Jamie Finley
6. Adopt a Resolution authorizing the City Manager to enter into a contract with Kampco, Inc., for the Delaware Street Replace/Upsize Water Main Project. (TWU) Executive Director Gary Smith

7. Adopt a Resolution authorizing the City Manager to purchase an F150 pick-up truck from McLarty Ford. (PWD) Public Works Director Tyler Richards
8. Adopt a Resolution approving the reimbursement of \$33,000.00 to the Texarkana Regional Airport from American Rescue Act Funds. (FIN) Finance Director TyRhonda Henderson

ACTION ITEMS

No Items

NON-ACTION ITEMS

9. Adopt an Ordinance amending the *City of Texarkana, Arkansas, Code of Ordinances* Chapter 9-7, for the sale and discharge of fireworks for any person under the age of 18 years old. (TAPD) Police Chief Michael Kramm

BOARD OF DIRECTORS' COMMENTARY

NEXT MEETING DATE: Monday, October 16, 2023

EXECUTIVE SESSION

10. Adopt a Resolution appointing three (3) members of the Board of Directors to the Ark-Tex Council of Governments (ATCOG). (CCD) City Clerk Heather Soyars
11. Adopt a Resolution making appointments to the Advertising and Promotion Commission (A&P). (CCD) City Clerk Heather Soyars

ADJOURN

2023 City Calendar

Gateway Farmers Market - Open Tuesdays, Thursdays, Saturdays - 7AM- Noon
National Night Out - Tuesday, October 3rd
Destination Downtown - Friday, October 13, 2023
GTYP - Friday, October 13, 2023
Oktoberfest - Saturday, October 14, 2023
Priscilla Block Concert - Friday, October 20, 2023
Halloween Event - Saturday, October 28, 2023
Universal Vibe - Saturday, November 4th - 10AM - 10PM
Gateway Farmers Market Holiday Market - Saturday, November 18th - 10AM - 2PM
Founders' Week Celebration – December 4th – 10th

Texarkana Rec Center Calendar

Ageless Grace - Mondays – 2PM – 3PM
Gym Open - Mondays, Wednesdays & Fridays – 8AM - 7PM & Saturdays - 8AM – Noon
Dance Fitness - Tuesdays - 6PM & Saturdays - 11AM



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)

AGENDA DATE: October 2, 2023

ITEM TYPE: Ordinance Resolution Other : Presentation

DEPARTMENT: City Clerk Department

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Presentation of employee service awards.

EMERGENCY CLAUSE: N/A

SUMMARY: Employee Service Awards:

Casey Tillett	TAFD	5 Years
Steven Durham	TAFD	15 Years
Michael Richardson	TAFD	25 Years
Dylan McCrary	TAPD	5 Years
Tom Briggs	TAPD	20 Years

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:** N/A

EXHIBITS: None



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE:	Proclamation declaring October 8 th – 14 th , 2023, as Black Restaurant Week. (BOD) (This proclamation added at the request of Director Harris)
AGENDA DATE:	September 18, 2023
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Proclamation
DEPARTMENT:	City Clerk
PREPARED BY:	Heather Soyars
REQUEST:	Proclamation
EMERGENCY CLAUSE:	N/A
SUMMARY:	Black Restaurant Week
EXPENSE REQUIRED:	N/A
AMOUNT BUDGETED:	N/A
APPROPRIATION REQUIRED:	N/A
RECOMMENDED ACTION:	N/A
EXHIBITS:	Proclamation



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Approval of the minutes of the regular meeting September 18, 2023.
(CCD) City Clerk Heather Soyars

AGENDA DATE: October 2, 2023

ITEM TYPE: Ordinance Resolution Other : Minutes

DEPARTMENT: City Clerk Department

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Approval of meeting minutes.

EMERGENCY CLAUSE: N/A

SUMMARY: Approval of meeting minutes

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

EXHIBITS: Meeting minutes.



Regular Meeting of the Board of Directors
City of Texarkana, Arkansas
216 Walnut Street
Minutes - Monday, September 18, 2023 - 6:00 PM

Assistant Mayor Terry Roberts called the meeting to order at 6:00 PM.

PRESENT: Assistant Mayor Ward 1 Terry Roberts, Ward 2 Director Laney Harris, Ward 3 Director Steven Hollibush, Ward 4 Director Ulysses Brewer, Ward 5 Danny Jewell, and Ward 6 Director Jeff Hart.

ALSO, PRESENT: City Manager Robert Thompson, City Attorney Joshua Potter, City Clerk Heather Soyars, and Deputy City Clerk Jenny Narens.

ABSENT: Mayor Allen Brown.

Invocation given by Director Ulysses Brewer.

Pledge of Allegiance led by District Court Karen Reed.

CITIZEN COMMUNICATION

Mary McQueen, 708 Pinehurst Street, asked if the Public Works Department would come back and finish cutting down the overgrown lot next door to her.

David Peavy, 105 Olive Street, spoke about the restaurant permit ordinance that was tabled at a previous meeting.

Laney Harris, 2005 Stephanie Street, asked if the City could change the process of a planned unit development zoning request.

PRESENTATION(S)

1. John Wilkerson, General Counsel for Arkansas Municipal League presented Senator Jimmy Hickey, Jr., and Representative Carol Dalby with the Distinguished Legislative Award.
2. Proclamation presented to IT Director Brandon Uselton for IT Professionals Day, September 20, 2023.
3. Proclamation presented to Personnel Administrator Rachel Hopkins for Personnel/Human Resources Day, September 26, 2023.
4. Presentation given by CEO, Dave Snavely regarding LifeNet. (ADMIN) Finance Director TyRhonda Henderson

Director Hollibush left the Board room at 6:25 PM and returned at 6:27 PM.

CONSENT

Director Hollibush made the motion to adopt the Consent agenda, Seconded by Director Hart. The motion carried and the following items were approved:

5. Approval of the minutes of the special called meeting September 5, 2023, and the regular meeting September 5, 2023. (CCD) City Clerk Heather Soyars
6. Resolution No. 2023-80 authorized the City Manager to enter into a contract with Light Direction and Ranging (LiDAR) remote sensing technology from Pictometry International Corp. dba EagleView. (TWU) Executive Director Gary Smith
7. Resolution No. 2023-81 authorized the City Manager to enter into an interlocal agreement with Texarkana Water Utilities and Miller County, approving a contract with Pictometry International Corp. dba EagleView Technologies to provide digital aerial photography. (TWU) Executive Director Gary Smith

REGULAR

8. Resolution No. 2023-82 accepted the contract for Robert Thompson as the new City Manager. (FIN) Finance Director TyRhonda Henderson

After a brief discussion, the motion to adopt the resolution made by Director Hollibush, Seconded by Director Hart.

Voting Yea: Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Director Hart.

The motion carried 6-0 and the Assistant Mayor declared the resolution adopted.

9. Resolution No. 2023-83 approved the Texarkana Water Utilities (TWU) FY2023-2024 Budget. (TWU) Executive Director Gary Smith and Finance Director Tricia Briggs

After a brief discussion, the motion to adopt the resolution made by Director Hart, Seconded by Director Brewer.

Voting Yea: Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Director Hart.

The motion carried 6-0 and the Assistant Mayor declared the resolution adopted.

10. Resolution No. 2023-84 accepted the year end 2022 Audit Report. (FIN) Finance Director TyRhonda Henderson

After a brief discussion, the motion to adopt the resolution made by Director Hart, Seconded by Director Hollibush.

Voting Yea: Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Director Hart.

The motion carried 6-0 and the Assistant Mayor declared the resolution adopted.

BOARD OF DIRECTORS' COMMENTARY

Director Hart asked for help from the citizens in locating Sawyer Siau who went missing. He said if there was any information regarding him, please contact the Miller County Sheriff's office to help this family find closure. Director Hart asked the local businesses to please post a flyer about the missing man in their windows.

Director Hollibush announced this year's National Night Out would be October 2, 2023, and it would be sponsored by Sparklight.

Director Brewer wanted to let the citizens know to have full access to the Rec Center, they could fill out an application and purchase a membership.

EXECUTIVE SESSION

The Board of Directors stated they did not need to go into executive session to discuss this item.

11. Resolution No. 2023-85 appointed Chead Blue and Jamie Finley to the City Beautiful Commission. (CCD) City Clerk Heather Soyars

Motion to adopt the resolution made by Director Hard, Seconded by Director Brewer.

Voting Yea: Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Director Hart.

The motion carried 6-0 and the Assistant Mayor declared the resolution adopted.

NEXT MEETING DATE: Monday, October 2, 2023

ADJOURN

Motion to adjourn made by Director Hart, Seconded by Director Brewer.

Voting Yea: Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Director Hart.

The motion carried 6-0 and the meeting adjourned at 7:02 PM.

APPROVED this the 2nd day of October 2023.

Allen L. Brown, Mayor

Heather Soyars, City Clerk



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution appointing City Manager Robert Thompson to the Texarkana, Arkansas Public Employee Retirement System (TAPERS). (CCD) City Clerk Heather Soyars

AGENDA DATE: October 2, 2023

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: City Clerk

PREPARED BY: Heather Soyars

REQUEST: Appointment to TAPERS

EMERGENCY CLAUSE: NA

SUMMARY: Appointment to TAPERS

EXPENSE REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

RECOMMENDED ACTION: The City Manager and staff recommend approval.

EXHIBITS: Resolutions

RESOLUTION NO. _____

WHEREAS, a vacancy exist on the Texarkana, Arkansas Public Employee Retirement System (TAPERS); and

WHEREAS, it is necessary that an appointment be made to fill the vacant position;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the following appointment to TAPERS is hereby approved:

Applicant

Robert Thompson

Term

No Term

PASSED AND APPROVED this 2nd day of October 2023.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

EMPLOYEES RETIREMENT SYSTEM COMMITTEE

Authorized by Texarkana, Arkansas Code 18-1---7

	Appointment	Term
PeTree Banks TAPD – Docket Clerk pbanks@txkusa.org	Resolution No. 2022-57 Appointment	1
Dara Cornett Bi-State Building Finance 903-798-3234 dcornett@txkusa.org	Resolution No. 2021-14 Appointment	1
Mayor Allen Brown 4 Hickory Drive 870-773-1923 ab@allenbrownmayor.com	Resolution No. 2021-1 Appointment	1
Director Laney Harris 2005 Stephanie 903-244-2298 Laneyharris.ward2@yahoo.com	Resolution No. 2021-1 Appointment	1
E. Jay Ellington 216 Walnut Street 870-779-4926	Resolution No. 2021-30 Appointment	1



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution to set the date for a public hearing concerning the abandonment of an undeveloped right-of-way of certain portions of land east of Manor Way Road, west of Summit Drive and Pine Hill Circle, north of Tennessee Road, and south of Fortune Lane. Ward 1 (Fricks) (PWD-Planning) City Planner Jamie Finley

AGENDA DATE: October 2, 2023

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: PWD-Planning

PREPARED BY: Jamie Finley, City Planner

REQUEST: Set a date for a public hearing to vacate an undeveloped right-of-way dedicated to the public for access on a tract of land located east of Manor Way Road, west of Summit Drive and Pine Hill Circle, north of Tennessee Road and south of Fortune Lane in Wootens 2nd Subdivision.

EMERGENCY CLAUSE: N/A

SUMMARY: The Planning Commission requested October 16, 2023, for a public hearing regarding the recommendation of vacating a right-of-way dedicated to public for access on a tract of land located east of Manor Way Road, west of Summit Drive and Pine Hill Circle, north of Tennessee Road and south of Fortune Lane in Wootens 2nd Subdivision.

EXPENSE REQUIRED: 0

AMOUNT BUDGETED: 0

**APPROPRIATION
REQUIRED:** 0

**RECOMMENDED
ACTION:** City Manager and staff recommend approval

EXHIBITS: Resolution, Petition, Memo to City Manager, Map

RESOLUTION NO. _____

WHEREAS, Clay Fricks has petitioned for abandonment of an undeveloped public right-of-way of certain portions of land located east of Manor Way Road, west of Summit Drive and Pine Hill Circle, north of Tennessee Road, and south of Fortune Lane; and

WHEREAS, Arkansas law provides for a public hearing prior to abandonment of a public right-of-way; and

WHEREAS, the City Manager and staff recommend approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that a public hearing is hereby set for October 16, 2023, at 6:00 p.m. to receive comments regarding the petition to abandon the above-described right-of-way.

PASSED AND APPROVED this 2nd day of October 2023.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



S

S

DD

6

ORIGINAL BLK 6

ORIGINAL BLK 21

DUDE'S DR

SUNSET DR

6600

ESTATES 4

ESTATES 1

ESTATES 24

2ND SOUTH VALLEY DR

KINGSWAY LN

71

ESTATES 16

ESTATES 17

6700

LAKENOW

2ND SKYLINE DR

ESTATES 16

ESTATES 16

6800

2ND SOUTH VALLEY DR

CRESCENT DR

ESTATES 10

ESTATES 16

ESTATES 16

7100

DOODWOOD DR

CRESCENT DR

ESTATES 10

ESTATES 16

ESTATES 16

7100

7100

JENNY LN



CITY OF TEXARKANA ARKANSAS

DEPARTMENT OF PUBLIC WORKS

216 WALNUT ST 71854-6024

P O BOX 2711 TEXARKANA ARKANSAS 75504-2711

PHONE (870) 779-4971 – FAX (870) 773-2395

MEMORANDUM

TO: Robert Thompson, City Manager

FROM: Jamie Finley, City Planner

DATE: September 13, 2023

SUBJECT: Board of Directors Agenda item for 10-02-2023, Request a public hearing to vacate a dedicated public access easement (ROW) – Petition by Clay Fricks, 6607 Tennessee Road, Texarkana, AR 71854, to abandon an undeveloped public right-of-way.

LEGAL DESCRIPTION:

Penny Lou Lane from Summit Drive to undeveloped Fortune Lane. ROW lies East of Block 22/Lots 1-10 of WOOTEN'S 2ND lying in Section 25, Township 15, Range 28, Texarkana, Miller County, Arkansas. Block 23/Lots 1-7 and Block 25/Lots 7-9 of WOOTENS 2ND lying in Section 25, Township 15S, Range 28W, Texarkana, Miller County, Arkansas. ROW is approximately 60' wide, 1354' in length and contains .1.89 acres more or less.

Duke's Drive from Summit Drive to Manor Way Road. ROW lies South of Block 22/Lots 6-10 of WOOTENS 2nd lying in Section 25, Township 15, Range 28, Texarkana, Miller County, Arkansas. ROW is approximately 60' wide, 572' in length and contains .81 acres more or less.

Sunset Drive from Manor Way Road to undeveloped Penny Lou Lane. ROW lies South of Block 23/Lots 6-10 of WOOTENS 2nd lying in Section 25, Township 15S, Range 28W Texarkana, Miller County, Arkansas. ROW is approximately 60' wide, 520' in length and contains .68 acres more or less.

REASON FOR REQUEST: The applicant, his brother and Don and Kim Cowan own all property adjacent to the specified ROW's and wish to abandon the ROW in order to unify the property.

EXISTING LAND USES:

Site: ROW
North: Residential and wooded
East: Residential and wooded
South: Residential and wooded
West: Residential and wooded

EXISTING ZONING:

Site: R-1 Rural residential
North: R-1 Rural residential
East: R-1 Rural residential
South: R-1 Rural residential
West: R-1 Rural residential

COMPATIBILITY WITH EXISTING ZONING:

The large rural tracts of land have only individual single-family homes with many streets that were platted and have not been developed and no plans know for doing additional development of the privately owned lots. All property adjacent to the abandonment has adjacent ownership to developed and undeveloped right of way for access.

UTILITIES & TRANSPORTATION NETWORK:

This property is currently zoned R-1 Rural residential **and has no utilities located in the ROW.**

Responses from utility companies when asked if they objected to the abandonment request or requested an easement:

Summit Utilities – Brandon Brooks, September 11, 2020

“I have copied our maps and circled where I think your maps shows the abandonment. If I’m correct we are clear.”

Response by Jamie Finley, City Planner – September 11, 2023

“Yes, that is correct.”

AEP Swepco – Cabe C. Bonner, August 28, 2023:

“This is outside of SWEPCO’s service territory.”

REA – David McDowell, September 6, 2023

“Southwest Arkansas Electric (REA) will not be using the easements shown on the map and agrees to abandon them.”

Windstream – Michael A. Latham, September 5, 2023:

“Windstream follows SWREA power lines in this area.”

Cableone/Sparklight – Joe Langley, August 28, 2023:
“We do have lines along this easement/ROW, and we would need to follow the power company in whatever direction they plan to move.”

TWU – Kenneth L. Icenhower, August 28, 2023:
“At this time, no utility extensions into those areas are planned. Therefore, the Utility has no objections to Abandon/Vacate that ROW.”

CONFORMANCE WITH APPLICABLE ORDINANCES AND/OR STATE STATUTES:

The *Arkansas Code of 1987 Annotated (14-56-422B)* requires the following – “All plans, recommended ordinances, and regulations shall be adopted through the following procedure for adoption of plans and regulations:

- (1) (A) The Planning Commission shall hold a public hearing on the plans, ordinances, and regulations proposed under this subchapter.

(B) Notice of public hearing shall be published in a newspaper of general circulation in the city, at least (1) time fifteen days prior to the hearing.
- (2) Following the public hearing, proposed plans may be adopted, and proposed ordinance and regulations may be recommended as presented, or in modified form, by a majority vote of the entire commission.
- (3) Following its adoption of plans and recommendation of ordinances and regulations, the commission shall certify adopted plans of recommended ordinances of and regulations to the legislative body of the city for its adoption.
- (4) The legislative body of the city may return the plans and recommended ordinances and regulations to the commission for further study or rectification, or, by a majority vote of the entire membership, may, by ordinance or resolution, adopt the plans and recommended ordinances or regulations submitted by the commission. However, nothing in this subchapter shall be construed to limit the city board’s authority to recall the ordinances and resolutions by a vote of a majority of the council.

- (5) Following adoption by the legislative body, the adopted plans, ordinances, and regulations shall be filed in the office of the City Clerk. The City Clerk shall file, with the county recorder of the counties in which territorial jurisdiction is being exercised such plans, ordinances, and regulations as pertain to the territory beyond the corporate limits.

The required notice was published in the Sunday, August 27, 2023, edition of the Texarkana Gazette.

ROW abandonments do not require additional notification as all adjacent property owners are petitioners.

OPPOSITION: None

PLANNING COMMISSION CERTIFICATION:

The Planning Commission met on September 12, 2023, and certified recommendation to abandon the unused, undeveloped public easement described previously in this document under "Legal Description". A motion was made by Vice-Chairperson Mike Jones seconded by Commissioner Clyde "Boots" Thomas with a roll call vote of 6-0, with one absence.

Anderson Neal, Chairperson	Yes
Mike Jones, Vice Chairperson	Yes
Adger Smith	Yes
Bertha Dunn	Yes
Jason Dupree	Yes
Randall Hickerson	Absent
Boots Thomas	Yes

**BOARD ACTION
REQUESTED:**

The City Board is requested to:

Adopt a resolution to set a date for a hearing on October 2, 2023.

Hold a public hearing October 16, 2023.

To abandon the ROW, the *Arkansas Code of 1987 Annotated* requires every ordinance to be read three times before adoption. These three readings may all occur at the same meeting or at the second and third subsequent meetings after the first reading of the ordinance.



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing the City Manager to enter into a contract with Kampco, Inc., for the Delaware Street Replace/Upsize Water Main Project. (TWU) Executive Director Gary Smith

AGENDA DATE: October 2, 2023

ITEM TYPE: Ordinance Resolution Other :

DEPARTMENT: Texarkana Water Utilities

PREPARED BY: Gary Smith, P.E., Executive Director

REQUEST: Enter into a contract for the Delaware Street Replace/Upsize Water Main Project.

EMERGENCY CLAUSE: N/A

SUMMARY: Enter into a contract for the Delaware Street Replace/Upsize Water Main Project in an amount not to exceed \$239,244.73. Bids were received ATTH 01 Tuesday, September 19, 2023, for the Delaware Street Replace/Upsize Water Main Project. Three contractors bid on the project. Kampco, Inc., of Texarkana, Arkansas, was the apparent low bidder with a low Base Bid of \$239,244.73 ATTH 02. This project consists of replacing approximately 1,090 linear feet of two-inch (2") water main with six-inch (6") water main, installing seven valves, one fire hydrant, upgrading 16 water meters, and all associated work and appurtenances. \$275,000.00 is budgeted for this project with \$150,000.00 budgeted in the Utility's 2022-2023 Budget and \$125,000 budgeted in the Utility's 2023-2024 budget.

EXPENSE REQUIRED: \$239,244.73

AMOUNT BUDGETED: \$239,244.73

**APPROPRIATION
REQUIRED:** \$239,244.73

**RECOMMENDED
ACTION:** Utility staff recommends approval. The contract has been reviewed and approved by the City Attorney.

EXHIBITS: Resolution, ATTH 01 Bid Summary, and ATTH 02 Bid Tabulation

RESOLUTION NO. _____

WHEREAS, after proper advertisement, a low bid in the amount of \$239,244.73 was submitted to Texarkana Water Utilities (TWU) by Kampco, Inc., for the Delaware Street Replace/Upsize Water Main Project (consisting of replacing approximately 1,090 linear feet of two-inch (2”) water main with six-inch (6”) water main, installing seven water valves, one fire hydrant, upgrading 16 water meters, and all associated work and appurtenances); and

WHEREAS, \$275,000.00 is budgeted for this project with \$150,000.00 budgeted in the TWU 2022-2023 Budget and \$125,000.00 budgeted in the TWU 2023-2024 Budget; and

WHEREAS, the City Manager and Utility staff recommend approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of Texarkana, Arkansas, that the City Manager is authorized to enter a contract with Kampco, Inc., for the purposes set forth above with funding from the sources so indicated.

PASSED AND APPROVED this 2nd day of October 2023.

AllenL.Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

Bid Tabulation
 Delaware ST Replace/Upsize
 Water Main (2" to 6")
 Project No. 61-000-135157-A152002
 September 19, 2023

BASE BID:				Kampco, Inc.		RBIS, LLC		Barnwell, Ind.	
				Texarkana, AR		Texarkana, TX		Texarkana, AR	
Item	Quantity	Unit	Description	Unit Price	Total Bid	Unit Price	Total Price	Unit Price	Total Price
1	1	LS	Mobilization, Bonds, & Submittals	\$7,308.70	\$7,308.70	\$17,500.00	\$17,500.00	\$18,530.00	\$18,530.00
2	11	STA	Right of Way Preparation	\$289.58	\$3,185.38	\$1,200.00	\$13,200.00	\$625.00	\$6,875.00
3	896	LF	6" PVC C-900 Water Pipe by Open Cut	\$92.08	\$82,503.68	\$52.00	\$46,592.00	\$85.00	\$76,160.00
4	194	LF	6" PVC C-900 Water Pipe by Bore	\$92.03	\$17,853.82	\$155.00	\$30,070.00	\$135.00	\$26,190.00
5	3	EA	6"X6" Tapping Sleeve and Valve	\$5,484.53	\$16,453.59	\$5,500.00	\$16,500.00	\$7,160.00	\$21,480.00
6	1	EA	8"X6" Tapping Sleeve and Valve	\$5,590.54	\$5,590.54	\$5,800.00	\$5,800.00	\$7,950.00	\$7,950.00
7	1	EA	12"X6" Tapping Sleeve and Valve	\$5,981.50	\$5,981.50	\$6,700.00	\$6,700.00	\$9,850.00	\$9,850.00
8	2	EA	6"X6"X6" Tee and Valves	\$4,973.16	\$9,946.32	\$4,300.00	\$8,600.00	\$4,500.00	\$9,000.00
9	1	EA	Fire Hydrant and Assembly	\$6,991.54	\$6,991.54	\$9,800.00	\$9,800.00	\$8,500.00	\$8,500.00
10	1	EA	Remove and Replace Existing Fire Hydrant Assembly	\$7,541.76	\$7,541.76	\$3,900.00	\$3,900.00	\$6,700.00	\$6,700.00
11	7	EA	Install 5/8" Short Service Water Meter	\$1,645.34	\$11,517.38	\$2,600.00	\$18,200.00	\$1,000.00	\$7,000.00
12	8	EA	Install 5/8" Long Service Water Meter	\$2,653.12	\$21,224.96	\$4,300.00	\$34,400.00	\$3,000.00	\$24,000.00
13	1	EA	Install 1" Short Service Water Meter	\$2,369.89	\$2,369.89	\$3,700.00	\$3,700.00	\$1,900.00	\$1,900.00
14	19	EA	Remove Existing Wate Meter Boxes	\$579.18	\$11,004.42	\$700.00	\$13,300.00	\$450.00	\$8,550.00
15	3	EA	Cut, Plug and Abandon Existing 6" Water main	\$1,216.12	\$3,648.36	\$2,900.00	\$8,700.00	\$900.00	\$2,700.00
16	2	EA	Cut, Plug and Abandon Existing 2" Water Main	\$1,191.32	\$2,382.64	\$2,700.00	\$5,400.00	\$850.00	\$1,700.00
17	18.59	SY	Remove and Repair Existing Asphalt Pavement	\$361.99	\$6,729.39	\$260.00	\$4,833.40	\$300.00	\$5,577.00
18	6	LF	Remove and Replace Curb and Gutter	\$289.59	\$1,737.54	\$430.00	\$2,580.00	\$150.00	\$900.00
19	1	LS	Traffic Control, Signage and Barricades	\$1,447.96	\$1,447.96	\$3,500.00	\$3,500.00	\$2,500.00	\$2,500.00
20	1	LS	Labor & Materials to Clean and Test Water Mains	\$2,895.92	\$2,895.92	\$7,100.00	\$7,100.00	\$3,000.00	\$3,000.00
21	1969	SY	Cellulose Fiber Mulch and Seed Affected Areas	\$2.08	\$4,095.52	\$10.00	\$19,690.00	\$2.50	\$4,922.50
22	1	LS	Trench Protection	\$5,385.96	\$5,385.96	\$8,400.00	\$8,400.00	\$500.00	\$500.00
23	1	LS	Maintain All Erosion Control Measures	\$1,447.96	\$1,447.96	\$8,400.00	\$8,400.00	\$1,000.00	\$1,000.00
TOTAL BASE BID					\$239,244.73		\$296,865.40		\$255,484.50

Prepared by Len McBride, E.I.T.

Certified Correct

 9/20/23

Len McBride, Design Engineer, TWU

Bid Tabulation
Delaware ST Replace/Upsize
Water Main (2" to 6")
Project No. 61-000-135157-A152002
September 19, 2023

BASE BID:									
				Kampco, Inc.		RBIS, LLC		Barnwell, Ind.	
				Texarkana, AR		Texarkana, TX		Texarkana, AR	
Item	Quantity	Unit	Description	Unit Price	Total Bid	Unit Price	Total Price	Unit Price	Total Price
1	1	LS	Mobilization, Bonds, & Submittals	\$7,308.70	\$7,308.70	\$17,500.00	\$17,500.00	\$18,530.00	\$18,530.00
2	11	STA	Right of Way Preparation	\$289.58	\$3,185.38	\$1,200.00	\$13,200.00	\$625.00	\$6,875.00
3	896	LF	6" PVC C-900 Water Pipe by Open Cut	\$92.08	\$82,503.68	\$52.00	\$46,592.00	\$85.00	\$76,160.00
4	194	LF	6" PVC C-900 Water Pipe by Bore	\$92.03	\$17,853.82	\$155.00	\$30,070.00	\$135.00	\$26,190.00
5	3	EA	6"X6" Tapping Sleeve and Valve	\$5,484.53	\$16,453.59	\$5,500.00	\$16,500.00	\$7,160.00	\$21,480.00
6	1	EA	8"X6" Tapping Sleeve and Valve	\$5,590.54	\$5,590.54	\$5,800.00	\$5,800.00	\$7,950.00	\$7,950.00
7	1	EA	12"X6" Tapping Sleeve and Valve	\$5,981.50	\$5,981.50	\$6,700.00	\$6,700.00	\$9,850.00	\$9,850.00
8	2	EA	6"X6"X6" Tee and Valves	\$4,973.16	\$9,946.32	\$4,300.00	\$8,600.00	\$4,500.00	\$9,000.00
9	1	EA	Fire Hydrant and Assembly	\$6,991.54	\$6,991.54	\$9,800.00	\$9,800.00	\$8,500.00	\$8,500.00
10	1	EA	Remove and Replace Existing Fire Hydrant Assembly	\$7,541.76	\$7,541.76	\$3,900.00	\$3,900.00	\$6,700.00	\$6,700.00
11	7	EA	Install 5/8" Short Service Water Meter	\$1,645.34	\$11,517.38	\$2,600.00	\$18,200.00	\$1,000.00	\$7,000.00
12	8	EA	Install 5/8" Long Service Water Meter	\$2,653.12	\$21,224.96	\$4,300.00	\$34,400.00	\$3,000.00	\$24,000.00
13	1	EA	Install 1" Short Service Water Meter	\$2,369.89	\$2,369.89	\$3,700.00	\$3,700.00	\$1,900.00	\$1,900.00
14	19	EA	Remove Existing Wate Meter Boxes	\$579.18	\$11,004.42	\$700.00	\$13,300.00	\$450.00	\$8,550.00
15	3	EA	Cut, Plug and Abandon Existing 6" Water main	\$1,216.12	\$3,648.36	\$2,900.00	\$8,700.00	\$900.00	\$2,700.00
16	2	EA	Cut, Plug and Abandon Existing 2" Water Main	\$1,191.32	\$2,382.64	\$2,700.00	\$5,400.00	\$850.00	\$1,700.00
17	18.59	SY	Remove and Repair Existing Asphalt Pavement	\$361.99	\$6,729.39	\$260.00	\$4,833.40	\$300.00	\$5,577.00
18	6	LF	Remove and Replace Curb and Gutter	\$289.59	\$1,737.54	\$430.00	\$2,580.00	\$150.00	\$900.00
19	1	LS	Traffic Control, Signage and Barricades	\$1,447.96	\$1,447.96	\$3,500.00	\$3,500.00	\$2,500.00	\$2,500.00
20	1	LS	Labor & Materials to Clean and Test Water Mains	\$2,895.92	\$2,895.92	\$7,100.00	\$7,100.00	\$3,000.00	\$3,000.00
21	1969	SY	Cellulose Fiber Mulch and Seed Affected Areas	\$2.08	\$4,095.52	\$10.00	\$19,690.00	\$2.50	\$4,922.50
22	1	LS	Trench Protection	\$5,385.96	\$5,385.96	\$8,400.00	\$8,400.00	\$500.00	\$500.00
23	1	LS	Maintain All Erosion Control Measures	\$1,447.96	\$1,447.96	\$8,400.00	\$8,400.00	\$1,000.00	\$1,000.00
			TOTAL BASE BID		\$239,244.73		\$296,865.40		\$255,484.50

Prepared by Len McBride, E.I.T.
Certified Correct

Len McBride, Design Engineer, TWU

Bid Summary

Delaware St. Replace/Upsize Water Main

2:00 P.M. Tuesday, September 19, 2023

	<u>Base Bid</u>
1. RBIS, LLC Texarkana, Arkansas	\$ 296,865.40
2. Kampco, Inc. Texarkana, Arkansas	\$ 239,244.73
3. Barnwell Industries Queen City, Texas	\$ 255,484.50
4. HE Wright Co. Texarkana, Texas	No Bid

Time First Bid Opened: 2:00 P.M

Number of Bidders: 3

Apparent Low Bidder: Kampco, Inc.



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing the City Manager to purchase an F150 pick-up truck from McLarty Ford. (PWD) Public Works Director Tyler Richards

AGENDA DATE: October 2, 2023

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: Public Works Department

PREPARED BY: Tracie Lee, Assistant Public Works Director

REQUEST: Authorize the City Manager to purchase an F150 pick-up truck from McLarty Ford.

EMERGENCY CLAUSE: N/A

SUMMARY: A resolution authorizing the purchase of an F150 pick-up truck from McLarty Ford in the amount of thirty-four thousand fifty-seven dollars and seventy-five cents (\$34,057.75).

The City requested three written bids, and they received them from McLarty Ford, Hope Auto Company Inc., and South West Auto Collection for an F150 pick-up truck. The below three bids were received.

McLarty Ford	\$34,057.75
Hope Auto	\$36,225.00
SW Auto	\$36,655.00

The authorization of this purchase meets all bidding requirements. Funds were budgeted and are available for the purchase.

EXPENSE REQUIRED: \$34,057.75

AMOUNT BUDGETED: \$34,057.75 (Streets Capital Outlay)

**APPROPRIATION
REQUIRED:** \$0.00

**RECOMMENDED
ACTION:** City Manager and staff recommend board approval.

EXHIBITS: Resolution, Bid Ad and McLarty Ford Bid.

RESOLUTION NO. _____

WHEREAS, after advertisement, a low bid in the amount of \$34,057.75 was submitted to the Public Works Department by McLarty Ford, for the purchase of an F150 pick-up truck; and

WHEREAS, funds for the purchase of the F150 pick-up truck were budgeted and are available in the Streets Capital Outlay fund; and

WHEREAS, the authorization of this purchase meets all bidding requirements; and

WHEREAS, the City Manager and staff recommend approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is authorized to purchase an F150 pick-up truck from McLarty Ford for the purpose and in the amount set forth above.

PASSED AND APPROVED this 2nd day of October 2023.

Allen Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

Todd Shores' McLarty Ford



3232 Summerhill Road
Phone (903) 792-7121
Fax (903) 794-3801

09/19/2023

DATE

Deal #0013418

Cust #6810

Stock #D1934

MOTOR VEHICLE PURCHASE ORDER - INVOICE

PURCHASER CITY OF TEXARKANA ARKANSAS RES. PHONE 870-779-4971 BUS. PHONE 870-779-4971
 ADDRESS PO BOX 2711 CITY TEXARKANA STATE AR ZIP 71854
 COUNTY MILLER

2023 YEAR	FORD MAKE	F150 SERIES	PICKUP BODY STYLE	5.0L ENGINE
1FTMF1C5XPKF38863 VEHICLE IDENTIFICATION NUMBER		ODOMETER	LICENSE NO.	WHITE COLOR

**Equipment to be
Installed or Removed**

A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS RELATING TO THE SALE. A DOCUMENTARY FEE MAY NOT EXCEED A REASONABLE AMOUNT AGREED TO BY THE PARTIES. THIS NOTICE IS REQUIRED BY LAW.
 UN HONORARIO DE DOCUMENTACIÓN NO ES UN HONORARIO OFICIAL. UN HONORARIO DE DOCUMENTACIÓN NO ES REQUERIDO POR LA LEY, PERO PUEDE SER CARGADA AL COMPRADOR COMO GASTOS DE MANEJO DE DOCUMENTOS RELACIONADOS CON UNA VENTA. UN HONORARIO DE DOCUMENTACIÓN NO PUEDE EXCEDER UNA CANTIDAD RAZONABLE ACORDADA POR LAS PARTES. ESTA NOTIFICACIÓN ES REQUERIDA POR LA LEY.

UNIT PRICE		\$ 34029.00
REBATE TO: DEALER/CUSTOMER		NA
WINDOW ETCHING		NA
MAKE OF TRADE-IN	TYPE	TOTAL \$ 34029.00
YEAR	MODEL	
V.I.N.		TRADE ALLOWANCE
ODOMETER		NA
LICENSE		
TOTAL SALES (LESS TRADE)		\$ 34029.00
SALES TAX		NA
VEHICLE INVENTORY TAX		NA
ARK: COUNTY MILLER CITY TEXARKANA		
LICENSE-TITLE-SAFETY STICKER		28.75
DOCUMENTARY FEE		NA
TOTAL CASH PRICE		\$ 34057.75
PLUS PAY OFF TO:		NA
ADDRESS		
GOOD TILL:	TALKED TO:	
LOAN ACCOUNT #		
PHONE #		
SUB-TOTAL		\$ 34057.75
LESS CASH TO BE PAID		\$ NA
TOTAL		\$ 34057.75
SERVICE CONTRACT		NA
TOTAL TO FINANCE		\$ 34057.75
LIFE INS. NA	A & H INS. NA	NA
TOTAL		\$ 34057.75

DISCLAIMER OF WARRANTIES

Any warranties on the products sold hereby are those made by the manufacturer. The Seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the Seller neither assumes nor authorizes any other to assume for it any liability in connection with the sale of said products.

However, if this vehicle is sold in conjunction with a service contract, to the extent allowed by law any implied warranty of merchantability or fitness for a particular purpose applicable to this vehicle is limited in duration to the duration of the manufacturer's written warranty.

Purchaser's Signature _____

PURCHASER AGREES THAT THIS ORDER INCLUDES ALL OF THE TERMS AND CONDITIONS: THAT THIS ORDER COMPRISES THE COMPLETE AND EXCLUSIVE STATEMENT OF THE TERMS RELATING TO THE SAID VEHICLE AND THAT THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY DEALER OR HIS AUTHORIZED REPRESENTATIVE.

WE AGREE TO PURCHASE THE ABOVE DESCRIBED VEHICLE AS PER THE TERMS SET FORTH IN THIS ORDER BUT DO NOT HOLD McLARTY FORD LIABLE FOR FAILURE TO DELIVER BECAUSE OF ANY CONTINGENCIES THAT MAY OCCUR.

FOR THE PURPOSE OF SECURING CREDIT FROM YOU, I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I FURTHER CERTIFY THAT I HAVE ATTAINED THE AGE OF MAJORITY. I AUTHORIZE YOU TO CHECK MY CREDIT AND EMPLOYMENT HISTORY AND TO PROVIDE AND/OR OBTAIN INFORMATION ABOUT CREDIT EXPERIENCES WITH ME.

PURCHASER BY EXECUTION OF THIS ORDER ACKNOWLEDGES THAT HE HAS READ ITS TERMS AND CONDITIONS AND HAS RECEIVED A TRUE COPY OF THIS ORDER.

PURCHASER'S SIGNATURE _____

SALESMAN JACK F SIMS, III

ACCEPTED BY _____

Receipt # _____

LIEN TO: CASH

DRAFT THRU _____

Hope Auto Company Inc

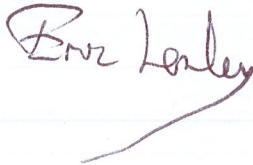
1400 North Hervey , Hope, AR 71801
Sales: 870-777-2371, Service: 870-359-0717

09/8/2024

Thanks for letting us quote a New F150 Regular Cab. We can order your new F150 regular Cab for \$36225.00. Estimate time of arrival to be determined at a later time.

Yours Truly

Eric Lemley

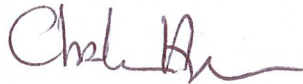
A handwritten signature in dark ink, appearing to read "Eric Lemley", with a long, sweeping underline that extends to the right.

SOUTH WEST

AUTO COLLECTION

09/08/2024

We can order you a F150 r/c 2wd per your requests for \$36655.00 plus any ttl fees. Estimate time of delivery 180 days.



Charlie Hall



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution approving the reimbursement of \$33,000.00 to the Texarkana Regional Airport from American Rescue Act Funds. (FIN)
Finance Director TyRhonda Henderson

AGENDA DATE: October 2, 2023

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: Finance Department

PREPARED BY: TyRhonda Henderson, Finance Director

REQUEST: N/A

EMERGENCY CLAUSE: N/A

SUMMARY: The American Rescue Act Fund was approved by the City of Texarkana, Arkansas Board of Directors on December 20, 2021, with Resolution No. 2021-65. This budget allocated \$972,090 in 2021, and the remaining \$656,637 in 2022. Of the total \$1,628,727.00, \$579,667.18 has been spent. The purpose of this agenda item is to approve the reimbursement of \$33,000 to the Texarkana Regional Airport for construction in connection with the Terminal Parking Lot. As this would be considered a general governmental service, it is eligible for reimbursement due to the City receiving less than \$10 million from the American Rescue Plan Act.

EXPENSE REQUIRED: \$33,000.00

AMOUNT BUDGETED: \$33,000.00

**APPROPRIATION
REQUIRED:** \$0

**RECOMMENDED
ACTION:** City Manager and staff recommend approval

EXHIBITS: Resolution and invoice

RESOLUTION NO. _____

WHEREAS, allocated American Rescue Plan Act (ARPA) Funds remain available for use in accordance with applicable law and restriction; and

WHEREAS, of the total ARPA funds allocated, \$1,628,727.00, the total spent to date is \$579,667.18; and

WHEREAS, an eligible use of a portion of such funds is to reimburse the Texarkana Regional Airport for \$33,000.00 incurred in connection with the Terminal Parking Lot construction; and

WHEREAS, the City Manager and staff recommend approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the reimbursement described herein is approved and, further, all applicable City budgets are appropriately amended.

PASSED AND APPROVED this 2nd day of October 2023.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



Please remit payment to: 7302 Kanis Road | Little Rock, AR 72204
 For account information contact: Little Rock: 501.371.0272
 Fayetteville: 479.443.2377
 Fort Smith: 479.434.5333

Texarkana Regional Airport Authority
 Paul Mehrlich, Executive Director of Aviation
 201 Airport Drive
 Texarkana, AR 71854

Invoice number 225838-003
 Date 09/07/2023

Project **225838 Texarkana Regional Airport Terminal Parking Lot Construction**

Billing Period: July 1, 2023 through August 31, 2023

Engineering services in connection with the above referenced project in accordance with our agreement and Work order #8.

	Amount	
PROJECT DEVELOPMENT		
Contract Amount	11,970.00	
Percent Complete	100.00	
Prior Billed	11,970.00	
Total Billed	11,970.00	
		Current Billed 0.00
GEOTECHNICAL INVESTIGATION		
Contract Amount	11,913.00	
Percent Complete	100.00	
Prior Billed	11,913.00	
Total Billed	11,913.00	
		Current Billed 0.00
ART SCULPTURE AND WATER FEATURE COORDINATION		
Contract Amount	32,876.00	
Percent Complete	13.69	
Prior Billed	4,500.00	
Total Billed	4,500.00	
		Current Billed 0.00
SOLAR PANEL DESIGN COORDINATION		
Contract Amount	18,603.00	
Percent Complete	68.81	
Prior Billed	9,300.00	
Total Billed	12,800.00	
		Current Billed 3,500.00
GRANT ADMINISTRATION AND CLOSEOUTS		
Contract Amount	8,777.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00

	<u>Amount</u>		
CONSTRUCTION CONTRACT ADMINISTRATION			
Contract Amount	34,246.00		
Percent Complete	46.72		
Prior Billed	7,500.00		
Total Billed	16,000.00		
		Current Billed	8,500.00
CONSTRUCTION MATERIALS TESTING			
Contract Amount	56,454.00		
Percent Complete	15.06		
Prior Billed	0.00		
Total Billed	8,500.00		
		Current Billed	8,500.00
CONSTRUCTION SUPPORT SERVICES			
Contract Amount	132,776.00		
Percent Complete	13.93		
Prior Billed	6,000.00		
Total Billed	18,500.00		
		Current Billed	12,500.00
		Total	<u>33,000.00</u>
		Invoice total	<u><u>33,000.00</u></u>

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
PROJECT DEVELOPMENT	11,970.00	11,970.00	11,970.00	0.00
GEOTECHNICAL INVESTIGATION	11,913.00	11,913.00	11,913.00	0.00
ART SCULPTURE AND WATER FEATURE COORDINATION	32,876.00	4,500.00	4,500.00	0.00
SOLAR PANEL DESIGN COORDINATION	18,603.00	9,300.00	12,800.00	3,500.00
GRANT ADMINISTRATION AND CLOSEOUTS	8,777.00	0.00	0.00	0.00
CONSTRUCTION CONTRACT ADMINISTRATION	34,246.00	7,500.00	16,000.00	8,500.00
CONSTRUCTION MATERIALS TESTING	56,454.00	0.00	8,500.00	8,500.00
CONSTRUCTION SUPPORT SERVICES	132,776.00	6,000.00	18,500.00	12,500.00
Total	307,615.00	51,183.00	84,183.00	33,000.00

Approved by:



Matthew R. Vinyard
 Project Manager, P.E.



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt an Ordinance amending the *City of Texarkana, Arkansas, Code of Ordinances* Chapter 9-7, for the sale and discharge of fireworks for any person under the age of 18 years old. (TAPD) Police Chief Michael Kramm

AGENDA DATE: October 2, 2023

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: Police Department

PREPARED BY: Michael Kramm, Police Chief

REQUEST: To amend the *City of Texarkana, Arkansas, Code of Ordinances* Chapter 9-7, for the sale and discharge of fireworks for any person under the age of 18 years old.

EMERGENCY CLAUSE: N/A

SUMMARY: To amend the *City of Texarkana, Arkansas, Code of Ordinances* Chapter 9-7, for the sale and discharge of fireworks for any person under the age of 18 years old.

EXPENSE REQUIRED: \$0.00

AMOUNT BUDGETED: \$0.00

**APPROPRIATION
REQUIRED:** \$0.00

**RECOMMENDED
ACTION:** Approval by the Board of Directors

EXHIBITS: Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING ARTICLE 9 OF THE *CITY OF TEXARKANA, ARKANSAS, CODE OF ORDINANCES*; AND FOR OTHER PURPOSES

WHEREAS, the City of Texarkana, Arkansas, and its police department have received numerous complaints of juveniles discharging fireworks in a dangerous manner within the city limits; and

WHEREAS, fireworks involve explosives that may cause serious injury when used inappropriately; and

WHEREAS, the discharge of fireworks within the city limits is prohibited; and

WHEREAS, the Texarkana, Arkansas Police Department has requested an amendment to the *City of Texarkana, Arkansas, Code of Ordinances*, (the “Code”) to address the sale, possession, and discharge of fireworks by minors.

NOW, THEREFORE BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas:

Section 1. The following is hereby added to the code as Sec. 9-7.2:

Sec. 9-7.2. – Sale, possession, and discharge of fireworks by minors.

(a) It shall be unlawful for any person, business, or entity to sell or give away any fireworks of any kind or character whatsoever to any person under the age of 18 years of age within the limits of this city.

(b) It shall be unlawful for any person under the age of 18 years of age to possess fireworks of any kind or character whatsoever within the limits of this city.

(c) Fireworks of any kind or character whatsoever found in the possession of a person under the age of 18 years of age, not under the supervision of a legal guardian, may be confiscated by a certified law enforcement officer and immediately destroyed.

Section 2. Except as specifically amended herein, the Code remains in full force and effect.

PASSED AND APPROVED this 2nd day of October 2023.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution appointing three (3) members of the Board of Directors to the Ark-Tex Council of Governments (ATCOG). (CCD)
City Clerk Heather Soyars

AGENDA DATE: October 2, 2023

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: City Clerk

PREPARED BY: Heather Soyars

REQUEST: Appointments to the Ark-Tex Council of Governments

EMERGENCY CLAUSE: N/A

SUMMARY: ATCOG bylaws state that ‘each member City Government with a population of 10,000 or more shall have three Directors who shall be elected officials appointed by the City Council.’
The ATCOG Directors will serve a 2-year term, beginning on June 1 of the year appointed.
Director Jeff Hart’s term has expired.

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

EXHIBITS: Resolution and Bylaws

RESOLUTION NO. _____

WHEREAS, vacancies exist on the Ark-Tex Council of Governments; and

WHEREAS, this Board requires three (3) elected officials to be appointed; and

WHEREAS, it is necessary that the appointment of three (3) members of the Board of Directors be made to fill the vacant positions; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the following appointments to the Ark-Tex Council of Governments is hereby approved:

BOARD OF DRIECTORS

TERM

06/01/2023----2025

06/01/2023----2025

06/01/2023----2025

PASSED AND APPROVED this 2nd day of October 2023.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

BYLAWS

ARK-TEX COUNCIL OF GOVERNMENTS

ARTICLE I

Name and Organization

There is hereby organized pursuant to the authority granted by Chapter 391 of the Local Government Code (formerly Article 1011m, Revised Civil Statutes of Texas), and Arkansas Interlocal Cooperation Act 430, an Interstate Regional Planning Commission, hereafter called Council, which shall be known as the Ark-Tex Council of Governments, a voluntary association of local governmental units located in the Texarkana, Texas area.

ARTICLE II

Purpose and Objectives

A. It shall be the purpose of the Council:

- 1. to encourage and permit local units of government to join and cooperate with one another to improve the health, safety and general welfare of their citizens;**
- 2. to plan for the future development of the region to the end that:
 - a. transportation systems may be more carefully planned;**
 - b. that the communities, areas and regions grow with adequate streets, utilities and health, educational, recreational and other essential facilities;**
 - c. that needs of agriculture, business and industry be recognized;**
 - d. that residential areas provide health surroundings for family life;**
 - e. that historical and cultural value be preserved;**
 - f. that the growth of the communities, areas and regions is commensurate with and promotive of the efficient and economical use of public funds;****
- 3. to eliminate duplication and promote economy and efficiency in the coordinated development of the area.**

B. In achieving these objectives, the Council may:

- 1. exercise any powers heretofore or hereafter conferred upon it by state law;**
- 2. undertake studies, collect data and develop area plans and programs;**
- 3. engage in such other activities as the Council finds necessary or desirable to accelerate area development and correct area problems;**
- 4. receive and expend gifts, contributions and donations which may be made to the Council to accomplish its purposes;**
- 5. apply and contract for, receive and expend funds from Council members, as provided in the Bylaws, to finance the costs of operations;**
- 6. assist, encourage, and coordinate the activities of all parties concerned both public and private, in implementing those plans and programs which affect the growth and development of the area.**

ARTICLE III

Membership

- A. Membership shall consist of local governmental units as defined in Chapter 391 of the Texas Local Government Code and of the Arkansas Interlocal Cooperation Act 430, which may join by passage of an ordinance, resolution, order or other means, upon payment of dues as provided in Article XI of the Bylaws and approval of the Board of Directors of the Ark-Tex Council of Governments.'**
- B. Local governmental units eligible for membership shall be geographically situated in whole or in part, within Bowie, Cass, Morris, Red River, Lamar, Delta, Franklin, Hopkins, and Titus Counties in Texas, and Miller County in Arkansas, and adjoining counties upon the approval of the Board of Directors of the Council, and may include counties, cities, towns, villages, hospital authorities, districts or other political subdivisions of the State.**
- C. A member which is more than six months in arrears in its dues as herein provided may be denied its voting privileges until such time as the dues are paid.**
- D. A member may withdraw from the Council upon notifying the Executive Committee by resolution or other appropriate legal action of the governing body of such withdrawing member. In the event of withdrawal by a member of the Council, said member shall not be entitled to a return of any portion of previously paid annual dues.**
- E. As an honor, past presidents who are no longer member representatives may be recognized as ex-officio, non-voting, non-dues paying, non-entity representative members by the Board in the capacity of citizen advisors.**
- F. Associate Membership will consist of the NET Resource, Conservation and Development Area. Other organizations may be considered on a case by case basis that utilize government funding for a majority of their operations, and that are situated in whole or in part, within Bowie, Cass, Morris, Red River, Lamar, Delta, Franklin, Hopkins, and Titus Counties in Texas, and Miller County in Arkansas, and adjoining counties, and upon the approval of the Board of Directors of the Council.**

ARTICLE IV

Board of Directors

- A. The Board of Directors shall be composed of members elected or appointed by the membership within the area specified in these Bylaws, and shall be elected or appointed as may be determined by each respective member in the following manner as long as the Board maintains two-thirds of the membership be elected officials of member cities or counties (LGC 391.006):**
 - 1. Each member County Government shall have one Director who shall be an elected official appointed by the Commissioner's Court;**
 - 2. Each member City Government with a population of 10,000 or more shall have three Directors who shall be elected officials appointed by the City Council;**
 - 3. Each member City Government with a population of less than 10,000 shall have one Director who shall be an elected official appointed by the City Council;**

4. Each member Community / Junior College District and School District shall be entitled to have one member on the Board of Directors who shall be appointed from their elected governing body, from the area described in Article III.B of these Bylaws;
 5. Each member Special District shall be entitled to have one member on the Board of Directors who shall be appointed from their governing body, from the area described in Article III.B of these Bylaws;
 6. Each member Authority shall be entitled to have one member on the Board of Directors who shall be appointed from their governing body of the Authority and shall be from the area described in Article III.B of these Bylaws.
 7. All members of the Texas Legislature whose districts include all or part of the Ark-Tex Council of Governments' region shall be an ex officio, nonvoting member to serve on the Board of Directors.
 8. Each Associate Member shall be entitled to have one member on the Board of Directors who shall be appointed from their governing body from the area described in Article III. F of these Bylaws
- B. The term "elected officials" used herein means a mayor or member of the governing body of a municipality, a county judge, a county commissioner, a member of the board of trustees of a school district or a member of the elected governing body of a special district.
 - C. Each Director may represent multiple organizations, but shall have only one vote and shall be appointed for a period of two years, beginning on June 1 of the year appointed. Each may serve until his successor is duly qualified or installed. All voting must follow the Texas Open Meetings Act.
 - D. A vacancy in office because of death, resignation, removal, disqualification or otherwise may be filled by the member from which such Director received his selection by election or appointment.

ARTICLE V

Executive Committee

- A. There will be an Executive Committee chosen from the Board of Directors, consisting of President, Vice-President, Secretary, Treasurer and up to nineteen other members maintaining two-thirds of the membership be elected officials of member cities or counties. These twenty-three Committee members are to be elected by the Directors at the Annual Meeting which shall be the regular meeting in September and will serve a two-year term beginning at the Executive Committee meeting in October, with no limitations for successions. No Board member may be elected to the Executive Committee if the entity which he represents is in arrears of dues, payments or other fees owed to the Ark-Tex Council of Governments. Vacancies on the Executive Committee because of death, resignation, removal, disqualification or otherwise may be filled immediately by vote of the Board of Directors at a regular meeting of the Ark-Tex Council of Governments on recommendation of a nominating committee of not less than three Directors appointed by the highest officer of the then active Executive Committee.
- B. Each member County Government, and one member City Government within each county shall have an assigned seat on the Executive Committee. There shall be three assigned seats available for members under Article IV.A. 4-8. Any seat without a filled appointment as defined in Article V.A will remain vacant until such time a qualified candidate be appointed by the Board of Directors.

- C. The President shall be the principal executive officer of the Council, and in general, shall supervise and control all the business and affairs of the Council. He shall preside at all meetings of the members and of the Board of Directors. He and/or the Secretary, Treasurer or any other proper officer of the Council authorized by the Board of Directors may sign any deeds, mortgages, bonds, contracts, checks, drafts or other instruments which the Board of Directors has authorized to be executed, and in general, he shall perform all duties incident to the office of President and other such duties as may be prescribed by the Board of Directors from time to time. The Board of Directors may authorize, upon occasion, the Executive Director to act in its behalf and sign documents as described above.**
- D. In the absence of the President or in the event of his inability or refusal to act, the Vice-President shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to the restrictions upon the President. The Vice-President shall perform such other duties as from time to time may be assigned to him by the President or by the Board of Directors.**
- E. The Secretary shall keep the minutes of the meetings of the members and the Board of Directors in one or more books provided for that purpose; see that all notices are duly given in accordance with provisions of these Bylaws or as required by law; be custodian of the records and ensure execution of such as duly authorized in accordance with the provisions of these Bylaws; keep a register of the post office address of each member which shall be furnished to the Secretary by such members; and in general perform, or assign to be performed, all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him by the President or by the Board of Directors.**
- F. If required by the Board of Directors, the Treasurer shall give a bond for the faithful discharge of his duties in such sum and with such surety or sureties as the Board of Directors shall determine. He shall have charge and custody of and be responsible for all funds and securities of the Council; receive and give receipts for monies due and payable to the Council from any source whatsoever; and deposit all such monies in the name of the Council in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of Article X of these Bylaws; and in general, perform, or assign to be performed all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him by the President or by the Board of Directors.**
- G. No entity member may have more than one Director serve on the Executive Committee.**
- H. The Executive Committee, unless otherwise determined by the Board of Directors, shall normally meet monthly, and shall be responsible for the implementation of policies established by the Board of Directors. Such meetings, shall be in a consistent, centralized location as determined by the Executive Committee. Actions to the Executive Committee may be appealed to the Board of Directors upon the written request of any member.**
- I. Nine (9) members, or a simple majority of appointed members of the Executive Committee (whichever is less) shall constitute a quorum and the President shall vote only in case of a tie vote of the other members.**
- J. A member missing more than three (3) consecutive, regular Executive Committee meetings must have a legitimate excuse, approved by the Executive Committee for his/her third consecutive absence or he/she shall forfeit his/her position on the Executive Committee. A position made vacant by such forfeiture shall be filled as described in Article V, para. (A) above. Regular membership on the Board of Directors shall not be affected by the provisions of this paragraph.**

ARTICLE VI

Executive Director and Staff

- A. The Board of Directors shall employ an Executive Director who shall serve at the pleasure of the Board.**
- B. The Executive Director shall be the chief administrative officer of the Council, appoint and remove all subordinate employees and, subject to the rules and regulations of the Board of Directors, act for and in the name of the Council.**
- C. The Executive Director shall prepare the financial plan and work program of the Council and shall faithfully execute all other duties and responsibilities vested in or required of him by the Board of Directors.**

ARTICLE VII

Meetings

- A. The Board of Directors shall hold regular and/or special meetings at such times and places as it may determine and said meetings shall be open to the public. Normally such meetings shall be held quarterly, unless otherwise determined by the Board of Directors and, in terms of location, shall be rotated throughout the region.**
- B. Special meetings may be called by the President or upon the written request of twenty percent (20%) of the members of the Board of Directors for the purpose of transacting any business specified in the call. The call for a special meeting must be in writing and mailed to each Director at least five days before such meeting.**
- C. There shall be an annual meeting of the Council at a time and place to be determined by the Board of Directors. Normally this meeting shall be held during the month of September, as herein described, and shall constitute one of the Board of Directors' normal quarterly meetings.**
- D. Ten percent (10%) of the filled positions on the Board of Directors will constitute a quorum at any meeting of the Council; provided, however, that a quorum may not be less than the number required by the Bylaws for a quorum of the Executive Committee.**

ARTICLE VIII

Waiver of Notice

Whenever any notice is required to be given under the provisions of the Bylaws to any member a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent thereto.

ARTICLE IX

Books and Records

The Council shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members, and Board of Directors, and shall keep at the registered or principal office a record giving names and addresses of members entitled to vote. All books and records of the Council may be inspected by any member or his agent or attorney for any proper purpose at any reasonable time.

ARTICLE X

Contracts, Checks, Deposits, Funds and Other Business

- A. The Board of Directors may authorize any officer or officers, agent or agents of the Council, in addition to the officers so authorized by these Bylaws, to enter into any contract or execute and deliver any instrument in the name of and behalf of the Council, and such authority may be general or confined to specific instances.**
- B. All checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Council shall be signed by such officer or officers, agent or agents of the Council and in such manner as shall from time to time be determined by resolution of the Board of Directors.**
- C. All funds of the Council shall be deposited from time to time to the credit of the Council in such banks, trust companies or other depositories as the Board of Directors may select.**
- D. The Board of Directors shall be responsible for the review, approval and adoption of all Council policy documents, including but not limited to an annual Strategic Work Program and Financial Plan, as herein described, action/implementation plans, annual work program, affirmative action and personnel plans and rules.**

ARTICLE XI

Finances, Budget and Payments

- A. The Council shall adopt an annual Strategic Work Program and Financial Plan on or before September 30th of each year and its fiscal period shall begin on the first day of October in each year.**
- B. Each year upon adoption of the annual Strategic Work Program and Financial Plan, the Council shall fix the dues for all member governmental units. Dues shall be in sufficient amounts to provide funds as required by the budget.**
- C. New governmental units may join the Council upon the payment of dues prorated for the remaining portion of the Council's fiscal year.**
- D. The dues for each city shall be 20 cents per capita based on the most current census that is a Council-recognized census estimate with a minimum of one hundred dollars (\$100.00) annually (see paragraph 5). County governmental units shall pay 15 cents per capita of population for non-member incorporated areas and 15 cents per capita of population for unincorporated areas of the county.**
- E. All other governmental units shall pay a minimum of one hundred dollars (\$100.00) annually.**

ARTICLE XII

Parliamentary Rule

"Robert's Rules of Order Revised" shall be the authority of all questions of parliamentary procedure not covered by these Bylaws.

ARTICLE XIII

Amendments

Amendments by the Board of Directors. These Bylaws may be amended by a vote of the Board of Directors approving the amendment at any meeting, provided that the proposed amendment has been submitted in writing to each member of the Board at least ten days in advance of each meeting and ratified by a majority vote of three-fourth (3/4) of the Directors at any meeting.

These Bylaws adopted by the Directors of the Ark-Tex Council of Governments at a meeting thereof at Texarkana, Texas, this the 24th day of June, 1969.

AS AMENDED - **November 7, 1974**
 June 3, 1976
 May 3, 1976
 December 6, 1979
 September 24, 1981
 September 9, 1982
 September 24, 1985
 June 25, 1987
 January 12, 1993
 March 30, 2000
 February 23, 2006
 June 30, 2011
 March 27, 2014
 September 28, 2017


Judge L.D. Williamson, President
Ark-Tex Council of Governments

ATTEST:


Judge Lynda Munkres, Secretary
Ark-Tex Council of Governments



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution making appointments to the Advertising and Promotion Commission (A&P). (CCD) City Clerk Heather Soyars

AGENDA DATE: October 2, 2023

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: City Clerk

PREPARED BY: Heather Soyars

REQUEST: Appointments to the A&P Commission

EMERGENCY CLAUSE: N/A

SUMMARY: Making appointments to the A&P Commission

<u>Board or Commission</u>	<u>Applicant</u>	<u>Term</u>
Advertising & Promotion Commission	Dr. Ellen Holmes At large position	03/21/2022----2026
Advertising & Promotion Commission	Randy Henry	03/21/2023----2027
Advertising & Promotion Commission	Allison Wright	03/21/2023----2027

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

APPROPRIATION REQUIRED: N/A

EXHIBITS: Resolution, A&P list, and applications

RESOLUTION NO. _____

WHEREAS, vacancies exist on the Advertising and Promotion Commission (A&P); and

WHEREAS, it is necessary that appointments be made to fill the vacant A&P positions;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the following appointments are hereby approved:

<u>APPLICANT</u>	<u>TERM</u>
Dr. Ellen Holmes (At large position)	03/21/2022----2026
Randy Henry	03/21/2023----2027
Allison Wright	03/21/2023----2027

PASSED AND APPROVED this 2nd day of October, 2023.

Allen I. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

ADVERTISING & PROMOTION COMMISSION

Authorized by A.C.A. 26-75-605---608, and Texarkana Code 25-20
4 – YEAR TERMS

	<u>Appointment</u>	<u>Term Date</u>	<u>Term</u>	<u>Ward</u>
Meredith Mills 1651 MC 244 903-748-7270	Resolution No. 2021-38 Appointment	03/21/2021----2025	1	
Director Ulysses Brewer P.O. Box 235 870-773-0276 870-571-6125	Resolution No. 2023-1 Reappointment	Board of Directors 2-Year Term 01/2023----2025	2	4
Director Steven Hollibush 1115 Garland Avenue 678-848-2033	Resolution No. 2023-1 Reappointment	Board of Directors 2-Year Term 01/2023----2025	2	3
Lisa VandeGraaf 4211 Savannah Circle 903-280-3091	Resolution No. 2023-69 Appointment	03/21/2022----2026	1	4
VACANCY At Large Position		03/21/2022----2026		
VACANCY		03/21/2023----2027		
VACANCY		03/21/2023----2027		

7 – Members composed of:

4 – owners or manager of hotels/motel, restaurants, or tourism

2 – Board of Directors

1 – at large

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Advertising & Promotion Commission
<input type="checkbox"/> Airport Authority
<input type="checkbox"/> Board of Adjustment
<input type="checkbox"/> City Beautiful Commission
<input type="checkbox"/> Civil Service Commission
<input type="checkbox"/> Electrical Review Board
<input type="checkbox"/> Equalization Board | <input type="checkbox"/> Heating & Air Conditioning Board of Review
<input type="checkbox"/> Historic District Commission
<input type="checkbox"/> Library Board
<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Plumbing Board of Review
<input type="checkbox"/> Public Facilities Board
<input type="checkbox"/> Other: |
|--|--|

Name: Dr. Ellen Holmes Home Phone: (870) 773-6785

Address: 1903 Lostwood Lane Texarkana Resident Yes No 22 Years

E-Mail Address: ellen.holmes55@gmail.com Miller Co. Voter Registration No. _____

Employer: Retired Work Phone: 903-314-0466

Position: Administrator/Teacher/Director/Pastor Cell Phone: 903-314-0466

Education: Doctorate, Gospel Ministry Outreach, Theological Institute - Houston, TX

College: Southern AR Univ. Magnolia High School: Saratoga High

BSF Masters

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):
I served on the City Council - Tallette, 20 years as a public school administrator, 17 years teaching, pastor, founder of a non-profit, 25 year with Texarkana AR School Dist.

Other relevant information (civic activities, memberships, etc.):
Leadership Texarkana. Serve on two Councils with the Texarkana AR School Dist. Chairperson AR Southwest Assembly of The Church of God - Hope

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, member of the Board of Directors, or current Committee members who may be contacted on your behalf.

Name: Allyson Brewer Phone Number: (870) 571-6125

Interest: Explain why you are interested in being appointed to this board or commission.
To be a community stakeholder that is making a positive difference in Texarkana, to help make Texarkana AR a place where others would like to live.

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.
In the past I attended meetings with my husband before his death. He was a former employee of JTA AR. Workforce Executive Director of Southwest AR Development Magnolia & Walmart manager

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 4

Please read the statement below and sign your name to indicate your understanding.
I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: Dr. Ellen Holmes Date Submitted: 8/18/23

Return completed application to:
 Heather Soyars, City Clerk
 216 Walnut Street (or)
 P O Box 2711
 Texarkana TX 75504-2711
 Phone 870-779-4995
heather.soyars@txkusa.org



Please Note: This application will be on file for one (1) year.

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to the Advertising and Promotion Commission (A&P)

(Please type or print clearly)

Name: Randy Henry Home Phone: 903.490.7772

Address: 803 Miller Texarkana Resident Yes No Years

E-Mail Address: randy@readynowrestoration.com Miller Co. Voter Registration No.

Employer: Self Work Phone:

Position:

Education: College: High School: Liberty Eyleau Christian

Special knowledge or past experience qualifying you for this appointment: I have ran multiple companies

Other relevant information (civic activities, memberships, etc.): Pastor Churches, Mission's Director, Commissioner of TVSA.

Special knowledge or past experience qualifying you for this appointment (Please feel free to attach resume):

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: Steven Hollibush Phone Number: 678-848-2033

Interest: Explain why you are interested in being appointed to this board or commission. We currently own a restaurant downtown Texarkana

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 0

Please read the statement below and sign your name to indicate your understanding. I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: Randy Henry Date Submitted: 8-15-2023

Return completed application to: City Clerk 216 Walnut Street (or) P O Box 2711 Texarkana TX 75504-2711 Phone 870-779-4995 or Fax 870-774-3170

City Clerk Stamp CITY CLERK'S OFFICE TEXARKANA, AR

Please Note: This application will be on file for one (1) year.

RECEIVED AUG 15 2023 By: [Signature]

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to the Advertising and Promotion Commission (A&P)
(Please type or print clearly)

Name Allison Wright Home Phone:

Address: 1601 Roberts, Texarkana, AR 71854 Texarkana Resident [X] Yes [] No 26 Years

E-Mail Address: wrightathome903@gmail.com Miller Co. Voter Registration No. TBD

Employer: The Hideout Work Phone: 903-293-9634

Position: Operations Manager

Education: College: TAMUT - Graduate 2018 High School: Redwater High School

Special knowledge or past experience qualifying you for this appointment: My educational background includes a Bachelor's Degree in Business Administration with a concentration in Marketing during which I focused on consumer behavior, strategic management, and marketing trends.

Other relevant information (civic activities, memberships, etc.): Texarkana Chamber of Commerce Ambassador, GTPY Member, Leadership Texarkana Class of 2023, and Solarbration Events Committee 2024.

Special knowledge or past experience qualifying you for this appointment (Please feel free to attach resume): Resume is attached.

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf. Name: Amber Adams - Chamber of Commerce Staff Phone Number: 903-792-7191

Interest: Explain why you are interested in being appointed to this board or commission. My interest in being appointed to this commission stems from my desire to contribute back to my community

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered I have attended several Historic District Committee meetings

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 0

Please read the statement below and sign your name to indicate your understanding. I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: [Signature] Date Submitted: 8/23/23

Return completed application to: City Clerk, 216 Walnut Street (or) P O Box 2711, Texarkana TX 75504-2711, Phone 870 779-4995 or Fax 870-774-3170

City Clerk Stamp: CITY CLERK'S OFFICE TEXARKANA, AR, AUG 23 2023, RECEIVED, By: [Signature]

Please Note This application will be on file for one (1) year.

ALLISON WRIGHT

allison@sellingtexarkana.com

903.293.9634

EXECUTIVE SUMMARY

Results-oriented REALTOR® with over 4.5 years of proven expertise in residential and commercial sales. Adept at matching clients with ideal properties while facilitating effective negotiation and smooth closing processes through exceptional communication skills. Leveraging a comprehensive background in business and real estate, including a bachelor's degree from Texas A&M University at Texarkana and active real estate licenses in Texas and Arkansas.

ADDITIONAL SKILLS & CREDENTIALS

- Member of the National Association of Realtors (NAR), Texas Real Estate Commission (TREC), and Arkansas Real Estate Commission (AREC).
- Dual Real Estate License: Texas and Arkansas
- Leadership of Texarkana Graduate: Class of 2023
- Active Member: Texarkana Chamber of Commerce Ambassadors
- Active Member: Greater Texarkana Young Professionals

PROFESSIONAL EXPERIENCE

- Better Homes & Gardens Real Estate Infinity- July 22, 2019 - Present
Real Estate Agent (TX & AR)
- Keller Williams Real Estate Agency- June 16, 2017 - July 22, 2019
Administrative Assistant & Real Estate Agent
- Arista Apartments- Texarkana, TX Feb. 16, 2017 - June 15, 2017
Leasing Consultant
- Courtyard Marriott- Texarkana, TX June 24, 2016 - March 2, 2017
Front Desk Representative
- TownePlace Suites Marriott- Texarkana, TX March 2015 - June 23, 2016
Front Desk Representative

EDUCATIONAL BACKGROUND

- Champions School of Real Estate
 - July 2018
- Texas A&M University at Texarkana
 - Graduated: Dec. 23, 2018
 - Bachelor's Degree in Business Administration with a Concentration in Marketing
- Texarkana College
 - Graduated: December 15, 2016
 - Associates Degree in Business Administration

REFERENCES

Available upon request